

FOUNDATION AND BRIDGING EDUCATORS NEW ZEALAND

Annual General Meeting Minutes & Executive Meeting Minutes

Friday, 16 June 2023 at 10am

Attendees: Sonia Fonua (UoA), Maree Gibson (MIT), Mary Hoover (AUT), Lesley Collins (UCOL), Belinda Harvey (MU), Sue Tulett (Unitec), Helen Anderson (Unitec/Wintec), Maria Meredith (Local Government), Te Awatea Ward (MU), Rae Trewartha (Unitec), Emily Saavedra (MU), David Gough (MU/Ako Aotearoa), Tia Roos (MIT), Aiono Manu Faaea (MIT)

Apologies: Dassia Watkins, Jill Milburn, Robyn Gandall, Audrey Spence,

Whakawhanaungatanga

Warm welcome to new attendees

Minutes of Previous Meeting:

approved

Amendment to Rae Trewartha's name on first page.

Motion: Pending amendment noted above [minutes of the meeting held 12 February 2022](#) received as a true and accurate record

MOVED: Maria Meredith

SECONDED: Te Awatea Ward

Verbal report- Chair's Report

- Another interesting year in sector with Te Puukenga playing an important part of sector. Absolutely believe there is a need for Foundation Education space to exist and be well represented in tertiary education.
- There have been concerning announcements recently regarding funding/student numbers.
- Acknowledgements of:
 - SIG leaders: Te Awatea Ward (Māori Learners), Aiono Manu Faaea (Pasifika Learners), Rae Trewartha (programme Development and Policy), Lesley Collins (Online Learning), Helen Anderson (Research)
 - Monthly Talanoa organisation – thanks to Emily Saavedra for pushing those along
 - Rae Trewartha for having taken up the treasurer role when Josh stepped down
- Acknowledge how busy everyone is, and how resilient you have to be within the foundation and bridging context.
- Conference planning for the end of the year is underway

- Want the FABENZ organisation to be moulded by its members – so plug for people to let us know what they want from us as a committee

Treasurer’s Report

[Tabled and presented](#) by Rae Trewartha.

Motion: Accepted by the committee

MOVED: Sonia Fonua

SECONDED: Maria Meredith

Election of Executive Committee

Re-elected	Newly elected	Stepping down
Helen Anderson *	Sue Tulett **	Maria Meredith
Sonia Fonua *	Mary Hoover **	Te Awatea Ward
David Gough *	Maree Gibson **	
Emily Saavedra *	Belinda Hardy **	
Audrey Spence *	Tia Roos **	
Rae Trewartha *		
Dassia Watkins *		
Lesley Collins *		
Aiono Manu Fa’aea *		
Elisapesi Havea *		

(**2 terms left * 1 term left)

Highlights in green were elected in absentia

Motion: That all members listed above are elected to the Executive Committee

MOVED: Sonia Fonua

SECONDED: Lesley Collins

Public members were excused from the AGM at this point. Exec members remained.

Election of Office Bearers

Elections held and appointments made:

Motion moved from the Chair that Mary Hoover be appointed as Treasurer and be approved to access the bank account

MOVED: Sonia Fonua

SECONDED: Maree Gibson

Passed unanimously

Motion moved from the Chair that Emily Saavedra be appointed as Co-Chair

MOVED: Sonia Fonua

SECONDED: Helen Anderson

Passed unanimously

Motion moved from the Chair that Lesley Collins be appointed as Secretary

MOVED: Sonia Fonua

SECONDED: Belinda Hardy

Passed unanimously

Motion moved from the Chair that Helen Anderson be appointed as minute taker

MOVED: Sonia Fonua

SECONDED: Emily Saavedra

Passed unanimously

All positions to be adopted from July 1st 2023.

- Co-Chair – Sonia Fonua & Emily Saavedra
- Treasurer – Mary Jasintha Hoover
- Co-Secretary – Helen Anderson (minutes) & Lesley Collins
- Communication - *vacant*
- Engagement - *vacant*

General discussion

- Rae has met with Koren Hopai.
 - Te Pūkenga Programmes are in the process – they are with NZQA
 - Yesterday “we” received a letter from Te Pūkenga – reference to Foundation and Bridging rather than “Foundation and Pathways”. Appears a gap in knowledge from Te Pūkenga.
 - Approval for prior learning also in this sections/sector.
 - Concern in entry requirements/criteria – appears to be a mismatch in levels
 - Judge success of programmes on hard-data collection
 - Need to plan how we write feedback

Follow up actions:

- Suggest a get together for Te Pūkenga staff sponsored by FABENZ (Maree, Sue, Rae, Tia, Helen meeting to discuss)

Conference updates:

- Request for Exec to agree on costs. Registration fee to be \$150 for both days.
- Update documentation to be circulated (Helen)