



FOUNDATION AND BRIDGING EDUCATORS NEW ZEALAND

Minutes of the 2021 Annual General Meeting 12 February 2022

Present:; Melissa Nielsen; Joshwin Lal; Marina Fontein; N. Findlay; Helen Anderson; Lesley Collins; Rae Trewartha; Rachel Posa; Te Awatea Ward; Belinda Hardy; Josh Lee; Emily Saavedra, Maria Meredith; Dassia Watkins; Jess Costall; Tania Hagen; Denise Goodhue; Puna Raass; Ruth Tait; Sonia Fonua; David Gough

Introduction

Sonia welcomed the members to the meeting and expressed her delight in seeing it well attended, particularly given the circumstances including Covid and the protests.

The minutes of the previous AGM were taken as a true and accurate reflection of the meeting

Matters arising

Rae Traewartha noted the membership of the executive should be approved by the AGM as now comprised of 15 executive members as well as (non voting) friends of the Executive at the discretion of the chair. It was moved that the committee approved this (Rae Trewartha, seconded Helen, approved unanimously). The rules will be adjusted accordingly.

Treasurers report

The treasurers report was tabled and approved by the meeting (moved by David Gough, seconded by Sonia Fonua). See attached.

Chairs report

Sonia as co-chair reported a number of meetings were held across the year (at least once a month, and more frequent towards the end of the year) and thanked the executive for their efforts over the period. Particular thanks went to the conference coordinating committee (made up of both executive and non-executive committee members) who had put in a significant effort in organising the conference in difficult circumstances. They had in the end managed to arrange both an online and in person conference with excellent sessions. She also thanked the conference participants – with over 70 in attendance.

Besides meeting to discuss and approve conference matters, the executive had also met to discuss and support the work of the Special Interest Groups (SIGs) and the development of the website.

The SIGs had met regularly, some being more active than others. The membership was reminded they could access further information about these SIGs – which focus on key themes in foundation

education – from the web site and could also get in touch with the leaders of the SIGs. There had not been general online forum meetings as there had been. Further SIGs were being considered

Election of Executive members.

The two year terms of 10 of the 15 members had come to an end and 2 members had resigned during the course of the year. Kitt Foreman indicated she was not considering standing again while the other members whose terms were at an end, had indicated an openness to being re-elected to the executive. In the meeting, The co-chairs thanked Kitt for her service to the committee.

An additional position, provisionally titled Communication Lead was approved by the meeting (moved from the chair). This position would include supporting the web and social media services, besides enhancing the communication and reach of the organisation. The position will be in addition to the other office bearers the (co)chair(s), the secretary and the treasurer.

Rachel Posa and Lesley Collins were nominated and approved as new members of the executive as were all the current members who had indicated a willingness to be renominated . This made up the fifteen members of the executive who are accordingly

- Helen Anderson **
- Sonia Fonua **
- Denise Goodhue **
- David Gough **
- Maria Meredith **
- Emily Saavedra **
- Aubry Spence **
- Rae Trewartha **
- Dassia Wakins **
- Rachel Posa **
- Lesley Collins **
- Aiono Manu Fa'aea*
- Te Awatea Ward*
- Josh Lee*

(** two year term left. * one year left of term)

Friends of the executive added include: N. Findlay, Jess Costall, Tania Hagen, Kitt Foreman and Joshwin Lal. Kim Ashton.

The office bearers are elected at the first executive meeting of the year by the executive members.

Actions from the executive meeting of FABENZ

23 Feb 2022

Joshwin Lal (F) Lesley Collins; Kitt Forema; Denise Goodhue; Maria Meredith ; Rae Trewartha; Emily Saavedra: Lesley Collins; Joshwin Lal; Rae Trewartha; Maria Meredith” Helen Anderson: Kitt Foreman (F) Josh Lee; Dassia Watkins-Matavalea; Josh Lee: Dassia Watkins-Matavalea; Kim Ashton (F); Sonia Fonua; David Gough (F = Friend)

Evaluation of conference

Members and friends commented very favourably on the quality and achievement of the conference and organisers were congratulated on their hard work in organising an outstanding event under difficult circumstances.

To get feedback from conference attenders, Rae to forward old evaluation form; Helen to draft evaluation, Josh to draft electronic evaluation for executive comment, and then send out to conference participants

Koha to keynote speakers

Maria to forward book vouchers to session chairs to forward on with thanks to keynote speakers as soon as possible

Maria to be reimbursed for purchasing vouchers asap.

Friends of the committee left prior to the discussion of the role of friends and the election of officer bearers by full executive members

Election of office bearers

Co-chairs Sonia Fonua and Maria Meredith were re-elected unopposed (nominated each other, seconded by Rae, approved unanimously)

Treasurer Josh Lee re-elected unopposed (nominated by Helen, seconded by Sonia approved unanimously)

Secretary. Previous incumbent did not avail themselves for re-election, Emily Saavedra (nominated Maria, seconded David, approved unanimously)

Communication Lead. New office role. Rachel Posa - apology. (nominated in absentia Sonia, seconded Lesley, approved unanimously)

Role of Friends of the executive

The role of friends was discussed and to be added to the FABENZ rules. Friends are non-voting associates of the executive who may be invited to meetings and called upon to support the executive in supporting FABENZ objectives.