



FOUNDATION AND BRIDGING EDUCATORS NEW ZEALAND

ANNUAL GENERAL MEETING 2019

Friday 13 December 2019, 10.30-11.30 am

Online via Zoom

AGENDA

Present: Sonia Fonua (co-chair), Rae Trewartha, Emily Saavedra, David Gough, Lee Turner, Mary Raikes, Joswin Lal, Cherie Te Rore

- 1 **Apologies** – Kitt Foreman, Denise Goodhue, Maria Meredith,
- 2 **Minutes of Previous Meeting** - passed: David, seconded: Rae
- 3 **Matters Arising:**
 - Values subcommittee will meet in the second week of Feb (Rae, Maria, Sonia, Emily, Lee, David, Joshwin, Mary, Cherie).
 - Membership: discussions around how we connect with people working in foundation, what do we offer to foundation educators? Acknowledging the differences between polytechs vs uni – how do we enable different spaces for discussion?
 - Website – before we develop the site further, we need to determine the purpose of FABENZ, then consider what is the purpose of the site i.e. host resources? Forums? Website will be developed further, after Kawa hui 2020 (Lee will assist this process).
- 4 **Treasurer's Report: we have a surplus.**
 - Rae's final update: changing banks to ASB from ANZ - moved by Rae, seconded by Sonia
 - Signatories – have three signatories (Secretary, Treasurer and co-Chair): moved by Rae, seconded by Joshwin
 - Rae's resignation from Treasurer: Sonia accept resignation. Rae will support the new treasurer for up to a year.
 - Treasurer's responsibilities – conference payments, annual report, post to the website, annual financial statement, that needs to be presented at the conference
 - Joshwin volunteered to be Treasurer, Rae seconded.
- 5 **Secretary Position open**

Position description: take minutes, send out agenda, contact members, maintain up to date membership

David volunteered – Emily seconded.

5 Election of Executive Members

Executive consists of 10 members (3 roles) elected for two years, then stand for re-election. The following were elected at the 2018 conference:

Andy Sinclair
Anne Kennington
Audrey Spence
Christine Beker
David Gough
Denise Goodhue
Emily Saavedra
Helen Anderson
Kitt Foreman
Lee Turner
Maria Meredith (Joint Co-ordinator)
Mary Manderson
Rae Trewartha (Treasurer)
Sonia Fonua (Joint Co-ordinator)

6 General Business

- Conference – it will be held in Auckland in 2020. Conference date and cost TBC
- Explore the possibility of regional scholarships to increase attendance
- February's online fono is to be hosted by Kitt
- Considering developing a shared drive to hold what has been done (Lee)
- NAEAA – Rae update: how do we support NZ to get AUS – perhaps swap registrations between NZ and Aus?